

**Minutes
Board of Health Meeting
Chelan-Douglas Health District
December 17, 2018**

John Sterk, East Wenatchee City Council and Board of Health Chair, called the meeting to order at 3:01 p.m. and asked Doug England, Chelan County Commissioner and military veteran, to lead the attendees in the Pledge of Allegiance.

John Sterk, Board Chair, introduced Marc Straub, Douglas County Commissioner, as the new representative for the Board.

Board Members Present:

John Sterk, East Wenatchee City Council
Keith Goehner, Chelan County Commissioner
Doug England, Chelan County Commissioner
Dan Sutton, Douglas County Commissioner
Keith Huffaker, Wenatchee City Council (via conference call)
Jill Thompson, Waterville Town Council

Administrative Staff Present:

Barry Kling, Administrator and Environmental Health Director
Francis JV Collins, MD, Chelan-Douglas Public Health Officer
Kandis Boersema, Associate Administrator, Fiscal and Support Services
Carol McCormick, Associate Administrator, Personal Health Services
Veronica Farias, Health Communications Coordinator
Lorena Orozco, Chief Deputy Registrar/Fiscal Assistant/Board Secretary

Public Present:

None

Consent Agenda

Jill Thompson, Waterville Town Council, made a motion to approve the consent agenda that includes the November 19, 2018 Board Meeting Minutes, November Payroll in the amount of \$210,942.82, November Benefits in the amount of \$75,678.21, approval of payment of 2018 Vouchers No. 2018-0776 to 2018-0822 in the

amount of \$57,216.32. Dan Sutton, Douglas County Commissioner, seconded the motion and it carried unanimously.

Program Update

Barry Kling, Administrator, presented a handout to the Board with the possible strategic initiatives for 2019-2024. Barry stated that in the handout are several potential strategic initiatives to help begin our discussion on a strategic plan for the coming years. He stated that the scope of this plan is an internal strategic plan for our organization, rather than a healthcare improvement plan for the community; it focuses on our organization and its needs. Barry discussed some of the initiatives that were adopted in 2013 and highlighted some of the key points for 2019. He stated that the approach to the previous plan seemed to work very well and proposed the same scope for the new plan. The committee developing a new draft plan will be meeting soon.

Board Discussion

None

Public Comment

None

New Business

Barry Kling presented Resolution 2018-003, regarding long and excellent service by Commissioner Keith Goehner and Commissioner Steve Jenkins as Board of Health Members.

Dan Sutton, Douglas County Commissioner, made a motion to approve Resolution 2018-003. Jill Thompson, Waterville Town Council, seconded the motion and it carried unanimously.

Unfinished Business

Kandis Boersema, Associate Administrator, Fiscal and Support Services, presented the 2019 Preliminary Budget to the Board. She summarized the minor changes that were made from the previous preliminary budget.

Keith Goehner, Chelan County Commissioner, made a motion to approve the 2019 Budget. Jill Thompson, Waterville Town Council, seconded the motion and it carried unanimously.

Reports

Kandis Boersema, Associate Administrator of Fiscal and Support Services, reported that through November 2018, 92% of the year completed, the revenue was 92% of budget and expenses were 91% of budget.

Carol McCormick, Associate Administrator for Personal Health Services, reported that we have received updates from several schools indicating flu season is upon us. Carol gave an update about the Parent-to-Parent program, which supports children with special needs and is an important referral source for our Children with Special Health Care Needs Program. She reported the Parent-to-Parent holiday party was very successful and approximately 45 people attended. Carol also gave a brief update on AFM (Acute Flaccid Myelitis), a condition that affects the nervous system of young children, and is on the rise in the United States.

Veronica Farias, Health Communications Coordinator, gave a brief update on our social media accounts. Veronica also reported on this year's outreach events and stated that they attended 24 events, which was double the amount that they had established for their goal. Veronica reported that most of their events were in Wenatchee. Their goal for next year is to attend more events in the northern side of the counties. She also wanted to share the items that were purchased to give away at outreach events.

Barry Kling, Administrator/Environmental Health Director, gave a brief update on the Land Use/Onsite and Food Programs. He stated that both programs are running at a higher rate than previous years, with the exception of 2009 in the Food Program.

Keith Goehner, Chelan County Commissioner, wanted to mention what a pleasure it was working with everyone and thanked everyone for all their hard work and dedication.

Dan Sutton, Douglas County Commissioner, made a motion to adjourn the meeting at 3:58 p.m. **Jill Thompson**, Waterville Town Council, seconded the motion and it carried unanimously.


John Sterk, Chair